



**BOARD OF COUNTY COMMISSIONER'S
MINUTES**

TUESDAY, MAY 29, 2018

John Roberts led in Prayer and Commissioner Stacy led in the Pledge of Allegiance.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 29th day of May 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Linda Atkins, Susan Burr, John Roberts, Daniel Thatcher, Leann Clements, Carm Harvey, Alison Vinson, Bryan Jenkins, Bryan Jenkins, Brenda Hill, Melinda Duke, Susan Reese, George Mauldin, Laurie Beth Marshall, Laura Smith, Bill Pretty, Tony Terrell, Jacob McHughes, Sheriff Todd Gibson, Undersheriff Blake Green and Bryant Rains.

After the reading of the minutes of the Regular Meeting of **May 21, 2018** and there being no additions or corrections, Rod Cleveland moved that the minutes be **approved**.

Harold Haralson seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, abstain.

Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date due to so many line items for **Bid #BE-1850 – One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County**. The Bid Term will be from July 1, 2018 through June 30, 2019.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

Special order items : up to 5 weeks

COMMENTS/EXCEPTIONS:

"No Minimum Orders" are not Policy

CONTACT PERSON:	Angie Christian	Rick Smith	Darren Wright	Jac Huckle	Jason Neece	Kristi Stewart	Mic Shell	Kevin Hall	Jess Maxey	Robert "RC" Cunningham	Jennifer Harrison
TITLE:	Janitorial Sales	Account Manager	Sales Rep	House Sales Rep	House Sales Rep	Bid Administrator	Shedder	Account Executive	Sales Rep	Sales Executive	
ADDRESS	201 N Ann Arbor OK, OK 73127	101 East Hill Street OK, OK 73105	1330 W. Main St. OK, OK 73105	8043 Flint Lenexa, KS 66214	721 N Arbor Okla City, OK 73127	2727 Chemsarch Blvd. Irving, TX 75062	2708 Central Frwy E Wichita Falls, TX 76301	7933 SW 34th Oklahoma City, OK 73179	6220 Melrose Ln OK, OK 73127	5200 SW 36th St., Ste 100 OK, OK 73179	4100 Will Rogers Parkway, St. OK, OK 73108
TELEPHONE NUMBER:	405-232-9289	405-972-345-0542	405-236-3438	405-451-0726	405-949-1919	800-800-527-9919x0526	940-766-3216	405-401-5663	405-405-787-8222	405-405-686-4600	405-405-601-0680
FAX NUMBER:	405-272-1034	405-521-9951	405-236-0754	405-942-2369	405-942-2369	972-438-0634	940-766-3867	405-745-7174	405-405-787-8221	877-420-8486	405-605-1550
CELL PHONE:											
Office Phone:	405-521-9918										
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

B. Old Business:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **award** to Norman Transcript and The Oklahoman based on equal bids for **Bid #COM-1851** One-Year (1) Non-Encumbered Contract for the Publication of Commissioners Proceedings and any Legal Notices required by law per the Oklahoma Statutes. The bid term will be from July 1, 2018 through June 30, 2019.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
2. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **table** the awarding and/or rejecting of the bids until a later date for **Bid #HD-1852** – Multiple year agreement for HVAC maintenance for the Moore and Norman Health Departments.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
3. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **award** as per bid summary to PAB **Moving, LLC**, for **Bid #EB-1853** – One-Year (1) Non-Encumbered Contract for Voting Equipment delivery Service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board. The bid term will be from July 1, 2018 through June 30, 2019 with the option to renew for one (1) additional year.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
4. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Rod Cleveland, to **award** as per bid summary to Mid-West Printing Company for **Bid #EB-1854** – One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Cleveland County Election Board. The bid term will be from July 1, 2018 through June 30, 2019 with the option to renew one (1) additional year.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

C. Items of Business:

Chairman Darry Stacy said that the following Items, No. 1 through No. 39, are Consent Items and are routine in nature: Harold Haralson moved to **approve** the Consent Items. Rod Cleveland seconded the motion:

1. **Quote** from Sooner Overhead Doors for Electrical switches on the overhead doors at Cleveland County District #2 Shop Building, 6706 Alameda Norman OK in the amount of \$6,800.00. (Per Title 61. Sec. 102 & 103)
2. **Standard Service Agreement** between the Board of Cleveland County Commissioners on behalf of Cleveland County Human Resources and Oklahoma Copier Solutions for Maintenance of a Sharp Copier MX2640 ID#004885 at \$.005 per output Black & White and \$.06 per output color for the period July 1, 2018 through June 30, 2019.

3. **Pest Control Agreement** between Cleveland County OSU Extension Service and Schendel Pest Services for spraying insects, etc. at a monthly cost of \$50.00 per month for the period July 1, 2018 through June 30, 2019.
4. **Contract** between Cleveland County OSU Extension Service and Eureka Water Company for 5Gal Bottles Ozarka Drinking Water as needed, cost \$6.20 per bottle for the period July 1, 2018 through June 30, 2019.
5. **Contract** between Cleveland County OSU Extension Service and Del Nero Communications for Monthly Internet Service 6 Mbps Plan, 12 month term @ \$75.00 per month and Public Static IP monthly fee @ \$10.00 per month July 1, 2018 through June 30, 2019.
6. **Software Maintenance and Technical Support Agreement** between Cleveland County Sheriff’s Department and PERCS Index, Inc. to provide maintenance of Evidence Manager v4.7 – 1 for the period May 22, 2018 through May 21, 2019.
7. **Agreement** between Cleveland County Sheriff’s Department and TransUnion Risk and Alternative Data Solutions, Inc. (TLO, LLC) for 500 monthly transactions to do searches and receive reports for a monthly fee of \$150.00. All transactional overage pricing shall be in addition to the monthly fee at \$0.30 per transaction for the period July 1, 2018 through June 30, 2019.
8. **Invoice** from OneBeacon Insurance Group for Deductible Billing dated May 14, 2018 in the amount of \$10,213.75 on policy 791000859.
9. **Annual Renewal** for Support and Hosting by Civic Plus July 1, 2018 through June 30, 2019 for Cleveland County. Invoice #172216 in the amount of \$14,169.16, Invoice #172217 in the amount of \$9,365.74, and Invoice #172218 in the amount of \$3,796.52.
10. **Application for Funds** by Cleveland County District #2 in the amount of \$13,000.00 from CED #5 to assist with the purchase of a John Deere 333G Skid Steer.
11. **Application for Funds** by Cleveland County District #1 in the amount of \$13,000.00 from CED #5 to assist with the purchase of gate security for the District #1 Moore yard and the Westminster yard.
12. **ODOT Claim Form 324a** to Pinnacle Consulting management Group, Inc. in the amount of \$14,200.00 for 71 Title Reports on J/P 31129(04) 156th Ave.
13. **Interlocal Agreement** for Veteran Services provided through the Cleveland County Health Department for FY 18/19.
14. **Lease** for space at 1650 W. Tecumseh Rd, Norman, OK between the Board of County Commissioners and CommunityWorks to include all of Suite 100 for the period July 1, 2018 through June 30, 2019.
15. **Lease** for space at 1650 W. Tecumseh Rd, Norman OK between the Board of County Commissioners and Crossroads Youth and Family Services to include all of Suite 500 for the period July 1, 2018 through June 30, 2019.

16. **Alliance** between The Oklahoma Department of Labor Public Employee Occupational Safety and Health Division and Cleveland County with an emphasis on safety, health training, and outreach.
17. **Contract** between The Board of County Commissioners and Thyssenkrupp Elevator Corporation for the period of May 29, 2018 through June 30th, 2018 as per Bid# COM-1849 awarded May 21, 2018.
18. **Maintenance Service Agreement** between Cleveland County and P/PM Services to supply water treatment products and service as needed for cooling towers, A.C. Condensers closed loops, Hot and Cold Steam Boilers, and Hot Water Boilers for the period July 1, 2018 through June 30, 2019.
19. **Agreement** between Cleveland County Board of County Commissioners and Chem Can Building and Construction Services for the period July 1, 2018 through June 30, 2019 for once a week holding tank services, monthly charge in the amount of \$165.00.
20. **Standard Service Agreement** between Cleveland County Commissioners and R.K. Black for service of one (1) Sharp MX-3640N. This agreement includes Parts, Labor, Travel, and toner covered at a base rate of \$99.90/month for 3000 B&W impressions and 1000 Color impressions. Overages shall be billed at .01443 B&W and .0600 Color impressions. Agreement is from July 1, 2018 through June 30, 2019.
21. **Contract** between Cleveland County Health Department and Kasey Kimball to provide coordination of services between the NorthHaven Day School and Early Foundations Replication Project. The Health Department will pay \$12.00 per hour for coordination services and \$0.47 per mile as per State Travel Reimbursement Act not to exceed \$11,209.20. The contract is to be effective July 1, 2018 through June 30, 2019.
22. **Contract** between Cleveland County Health Department and Sophia Lyn Elrod to provide coordination of services between the NorthHaven Day School and Early Foundations Replication Project. The Health Department will pay \$14.00 per hour for coordination services and \$0.47 per mile as per State Travel Reimbursement Act not to exceed \$13,049.20. The contract is to be effective July 1, 2018 through June 30, 2019.
23. **Contract** between Cleveland County Health Department and Kim Divelbiss to provide coordination of services between the NorthHaven Day School and Early Foundations Replication Project. The Health Department will pay \$20.00 per hour for coordination services and \$0.47 per mile as per State Travel Reimbursement Act not to exceed \$2,854.00. The contract is to be effective July 1, 2018 through June 30, 2019.
24. **Contract** between Cleveland County Health Department and Krystal Gean Heflin to provide coordination of services between the NorthHaven Day School and Early Foundations Replication Project. The Health Department will pay \$12.00 per hour for coordination services and \$0.47 per mile as per State Travel Reimbursement Act not to exceed \$11,209.20. The contract is to be effective July 1, 2018 through June 30, 2019.
25. **Contract** between Cleveland County Health Department and Amanda K. Miller to provide coordination of services between the NorthHaven Day School and Early Foundations Replication Project. The Health Department will pay \$16.00 per hour for

coordination services and \$0.47 per mile as per State Travel Reimbursement Act not to exceed \$14,889.20. The contract is to be effective July 1, 2018 through June 30, 2019.

26. **Contract** between Cleveland County Health Department and Kerri Renee Webb to provide coordination of services between the NorthHaven Day School and Early Foundations Replication Project. The Health Department will pay \$13.00 per hour for coordination services and \$0.47 per mile as per State Travel Reimbursement Act not to exceed \$12,129.20. The contract is to be effective July 1, 2018 through June 30, 2019.
27. **Agreement** between Cleveland County Health Department and NorthHaven Church to provide a location and support services for the Early Foundation Replication Project. The Agreement is to be effective July 1, 2018 until June 30, 2019 not to exceed \$2,806.00.
28. **Contract** between Cleveland County Health Department and Joyce Clement to provide Directly Observed Therapy (DOT) and related services to Tuberculosis (TB) from July 1, 2018 through June 30, 2019 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$0.47 per mile for a maximum reimbursement of \$8,666.00.
29. **Contract** between Cleveland County Health Department and Vivian Gibson to provide Directly Observed Therapy (DOT) and related services to Tuberculosis (TB) from July 1, 2018 through June 30, 2019 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$0.47 per mile for a maximum reimbursement of \$8,666.00.
30. **Contract** between Cleveland County Health Department and Stacey Clement to provide Directly Observed Therapy (DOT) and related services to Tuberculosis (TB) from July 1, 2018 through June 30, 2019 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$0.47 per mile for a maximum reimbursement of \$8,666.00.
31. **Contract** between Cleveland County Health Department and Laura Matlock for Community Coordinator and Health Education services. Services will be paid at \$40.00 per hour up to a maximum of \$70,000.00 for the period July 1, 2018 through June 30, 2019.
32. **Contract** for Services between Cleveland County Health Department and Pitney Bowes. The Cleveland County Health Department agrees to pay \$276.09/quarterly to Pitney Bowes for Postage Meter Leasing. The equipment will be in use at the Moore office.
33. **Contract** for Services between Cleveland County Health Department (Both Norman and Moore locations) and Eureka Water Company for 5 gallon bottles of water in the amount of \$6.20 each for the period July 1, 2018 through June 30, 2019.
34. **Service Agreement** between Cleveland County Health Department (Both Norman and Moore Offices) and Absolute Data Shredding for document destruction. The charge is \$18.75 per secure consoles (8 total) and \$40.00 per secure poly cart (3 total, for a total of \$270.00 every 4 weeks. Special purge is \$5.00 per letter box and \$7.50 per legal box. The agreement is from July 1, 2018 through June 30, 2019.

35. Maintenance Agreement between OSU and Oklahoma Copier Solutions for Model Sharp MX5141N Digital Copier. Monthly cost per copy is \$.006 per B&W copy and \$.008 per Color copy for the period July 1, 2018 through June 30, 2019.

36. Approval of the following Cash Fund Appropriations:

a. Assessor Revolving Fund	\$ 962.00
b. Bridge Capital Improvement Fund	\$ 127.08
c. CDB Grant Disaster Recovery Fund	\$ 246,217.58
d. Child Abuse Prevention Fund	\$ 74.34
e. County Bridge and Road Improvement Fund	\$ 36,339.00
f. Commissioners Building Fund	\$ 291.49
g. County Clerk Lien Fee Fund	\$ 4,474.80
h. County Clerk Preservation Fee Fund	\$ 26,907.58
i. Court Clerk Revolving Fund	\$ 12,282.94
j. Early Settlement Central Cleveland County Fund	\$ 8,831.34
k. Fairgrounds Fund	\$ 31,461.05
l. Health Fund	\$ 3,430.43
m. Highway Unrestricted Fund	\$ 411,924.34
n. Juvenile Drug Court Revolving Fund	\$ 4,179.34
o. Sales Tax Fund	\$ 796,258.50
p. Sheriff Commissary Fund	\$ 35,321.39
q. Sheriff Courthouse Security Service Fee Fund	\$ 12,539.63
r. Sheriff Donations Fund	\$ 250.00
s. Sheriff Environmental Reward Fund	\$ 40.00
t. Sheriff Federal Share Revenue Fund	\$ 13.28
u. Sheriff Jail Fund	\$ 4,547.41
v. Sheriff Revolving Fund	\$ 93,126.40
w. Sheriff Service Fees Fund	\$ 48,956.23
x. Treasurer Certification Fee Fund	\$ 4,732.71

37. Approval of the following Blanket Purchase Orders submitted for the following Departments:

Dist. #2:

18-4600-T2A	Locke Supply Company	\$ 1,000.00
18-4601-T2A	Rush Truck Centers of Oklahoma	\$ 500.00

Dist. #3:

18-4560-T2A	Bruckner’s Truck Sales	\$ 3,000.00
18-4640-T2A	P & K Equipment	\$ 1,000.00
18-4641-T2A	Alfred and Coy A. Keesee	\$ 1,000.00

Health Dept.:

18-4558-MD2	VI Marketing and Branding	\$ 15,000.00
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Sheriff Dept.:

18-4577-CFBRE2-300	P & K Equipment	\$ 146.42
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Treasurer:

18-4644-C2	Eureka Water Company	\$ 200.00
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38. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 17/18

General:

18-1090-SFG2 18-2777-C2

Highway:

18-0032-T2A 18-0712-T2A 18-0792-T2A 18-0863-T2A
18-1452-T2A 18-4030-T2A

Health Dept.:

18-0125-MD1C 18-0220-MD2 18-0241-MD2

Fairgrounds:

18-0451-FG2 18-1862-FG2 18-3300-FG2

39. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:

FY 17/18

a. General Fund	\$ 721,659.74
b. Highway Fund	\$ 136,248.43
c. Health Fund	\$ 21,529.52
d. Sheriff Service Fee Fund	\$ 1,414.16
e. Sheriff Commissary Fund	\$ 399.30
f. Sheriff Cleveland County Justice Center Fund	\$ 190,312.14
g. Sheriff Courthouse Security Fund	\$ 23.96
h. Sheriff Revolving Fund	\$ 300.00
i. County Clerk Preservation Fund	\$ 70.00
j. Fairgrounds Fund	\$ 3,175.55

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT

D. No new business came before the Board for discussion.

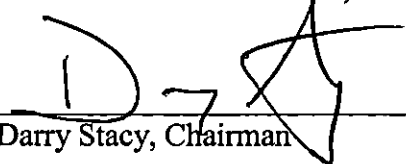
E. During Commissioner’s discussions regarding County Business, Commissioner Stacy stated that the new Amazon Distribution Center is coming to Cleveland County along with the creation of jobs and the increase in the county ad valorem.

F. No Public comments were made.

- G. There being no further business to come before the Board, Rod Cleveland moved, seconded by Harold Haralson, that the meeting be **adjourned** at 1:06 P.M.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

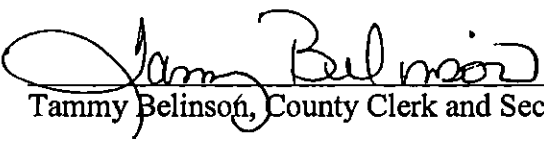
(Clerk’s Note: Agenda was posted on May 25, 2018 @ 12:22 P.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Darry Stacy, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: 

Deputy County Clerk